

BLUE LINE INVESTIGATIONS

6025 Stage Road, Suite 42-146
Bartlett, Tennessee 38134
Phone: 901-266-7100 Fax: 901-266-7121
Web: BlueLineInvestigations.net
"Investigating Their Past to Secure Your Future"

Disclosure & Authorization

Disclosure Regarding Consumer and/or Investigative Report

The **employer/company**, _____, (henceforth known as "employer") may obtain information about you for employment purposes from a third party consumer reporting agency. Thus, you may be the subject of a "consumer report and/or investigative report". Such consumer report may include information bearing on your character, general reputation, personal characteristics, mode of living and credit standing. The scope of the consumer/investigative report may include but is not limited to, the following areas: criminal history records, sex offender's list, abuse registry, wants and warrants records, motor vehicle records, educational/employment verification, license verification, credit history, social security verification, civil cases, worker's compensation claims, OIG/GSA, OFAC/patriots act, any sanction list, FBI fingerprinting and drug testing. The employer, may obtain consumer reports and investigative reports now and throughout the course of your employment. You have the right upon written request to receive a copy of your consumer report(s). If an "investigative report" has been obtained, you also have the right to a description of the nature and scope of the investigation.

Acknowledgment and Authorization for Background Check

By signing below, I acknowledge receipt of the "Disclosure Regarding Consumer and/or Investigative Report". I also certify that I have received a copy of "A Summary of Your Rights under the Fair Credit Reporting Act".

I understand by signing below, that I am authorizing Blue Line Investigations, 6025 Stage Road, Bartlett TN 38134 (901) 266-7100, www.bluelineinvestigations.net and/or its Agents to obtain any and all consumer reports as listed in the above "Disclosure". Said consumer reports shall be made for the purpose of employment, promotion, reassignment or retention as an employee. I authorize any law enforcement agency, administrator, local, state or federal agency, institution, school or university, information service bureau or employer to furnish any and all background information requested by Blue Line Investigations. I hereby agree that a telephonic facsimile (fax) or photographic copy of this document shall be valid as an original.

California, Minnesota and Oklahoma Applicants: please mark this box to have a copy of your consumer report mailed to you.

PLEASE PRINT AND WRITE LEGIBLY WITH BLACK INK ONLY

Name: _____ Date of Birth: ____/____/____

Signing Date: ____/____/____

Signature: _____

**PLEASE RETAIN
FOR YOUR RECORDS**

*This form is not meant to provide legal advice of any kind; legal advice should be sought from your legal counsel.
Blue Line Investigations does not guarantee the legal appropriateness of this document.*

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Consumer Report Order Form

Submission Methods:
Fax: 901-266-7121
Upload: https://www.bluelineinvestigations.net/upload.aspx

Company Name: _____ *Enter Company Name*

SECTION A: Consumer/Applicant/Employee Information

PLEASE PRINT AND WRITE LEGIBLY WITH BLACK INK ONLY

Name & Variations:

Name: _____
list akas/maiden names/nicknames used within search scope checked below
Name Variation: _____
Name Variation: _____
Name Variation: _____

Required Search Identifiers:

Date of Birth: ____/____/____
Social Security Number: ____ - ____ - ____
Drivers License#: _____ State: ____
Exact Name As Shown On Drivers License: _____

.....
Current Address _____ State _____ City _____ Zip _____ From: _____ To: _____
year year
Previous Address _____ State _____ City _____ Zip _____ From: _____ To: _____
year year
Previous Address _____ State _____ City _____ Zip _____ From: _____ To: _____
year year
Previous Address _____ State _____ City _____ Zip _____ From: _____ To: _____
year year

SECTION B: To Be Completed By Requestor/End User

Please indicate which services you want by putting "x" in the appropriate box. Unless otherwise notified, Blue Line Investigations will order the following services based on the information supplied in section A.

Please Check Search Scope: _____ **10 Year Search History** _____ **7 Year Search History**

- County Criminal Background - Felony/Misdemeanor
- Federal Criminal - U.S. District Court(s)
- Workman's Compensation: _____
State Abbreviation

- Criminal Database Search Options**
- Nationwide
 - Single State: _____
State Abbreviation

- Sex Offender Registry Search Options**
- Nationwide
 - Single State: _____
State Abbreviation

- Drug Testing Options**
- Urine Instant - (Choose Panel) 5 6 9 10
 - Urine Lab - (Choose Panel) 5 6 9 10

- Social Security Number Verification
- Credit Report
- Motor Vehicle Report (MVR)
- Global Watch (OFAC)
- Healthcare Providers Report (OIG)
- State Repository
- Employment Verification
- Education Verification

Visit our website bluelineinvestigations.net for definitions and details of each search, you can also find a complete list of our pre-employment screening services.

Thank
for choosing 
Blue Line Investigations